United States Department of State

FOREIGN AFFAIRS HANDBOOK

Volume 5—Information Management

5 FAM 110
INFORMATION TECHNOLOGY (IT) MANAGEMENT

Changes

1. This Change Transmittal issues updates to 5 FAM 110 Information Technology (IT) Management:

    - 5 FAM 112 Scope was updated to reflect the changed terms Strategic Resource Plans (BSRPs) to Bureau Performance Plans (BPPs) and Mission Strategic Resource Plans and Performance Plans (MSRPs) to Mission Performance Plans (MPPs) We're including definitions of these two documents, which each bureau prepares.

2. If this issuance changed less than half the words, we formatted the changed text in *dark magenta italic*. If this issuance changed more than half the words, we did not use *dark magenta italic*. The CT line in each section shows when that section last changed.

3. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1111.1).

4. The office responsible for the material in this subchapter is IRM/BMP/GRP/GP. Please direct questions concerning content substance and interpretation to this office. Administrative questions on the Foreign Affairs Manual or Handbooks can be directed to A/GIS/DIR, Office of Directives Management.

Filing Instructions (Paper Copies)

1. Remove and discard chapter 5 FAM 110 (CT:IM-94; 02-05-2008) and

replace it with revised chapter 5 FAM 110 (C CT:IM-128;   04-09-2012).

2.   After inserting the material in the binder, insert this change transmittal letter immediately following the CT Checklist, then fill in the entry line for CT:IM-128, and initial.

Distribution Notice

1.   The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.

2.   All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).

3.   Use KFAM and AINF TAGS on all communications on FAM/FAH issues.